

## Flat Rock Middle School Level Parental Involvement Policy



***Schools, in consultation with parents, may use the sample template below as a framework for the information to be included in their parental involvement policy. Schools are not required to follow this sample template or framework, but if they establish the school's expectations for parental involvement and include all of the components listed, then they will have incorporated the information that section 1118(b)(1) of the Elementary and Secondary Education Act of 1965 (ESEA) requires for the school level parental involvement policy.***

*In support of strengthening student academic achievement, each school that receives Title I, Part A funds must develop jointly with, agree on with, and distribute to, parents of participating children a written parental involvement policy, agreed on by such parents, that contains information required by section 1118 (b)(1) of the Elementary and Secondary Education Act of 1965 (ESEA) (school parental involvement policy). The policy establishes the school's expectations for parental involvement and describes how the school will implement a number of specific parental involvement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).*

***NOTE: Schools, in consultation with parents, are encouraged to include other relevant and agreed upon activities and actions, as well, that will support effective parental involvement and strengthen student academic achievement. If schools choose to use the following template, page 5 of this document provides additional space for schools to include these actions and additional activities in their school parental involvement policy. Additionally, schools are not required to use the parent comment form that is provided on page 5; however, this is provided as one method that schools can use to submit parent comments with the plan to the LEA as required by section 1118 (c)(5).***

# Flat Rock Middle School Level Parental Involvement Policy

## Flat Rock Middle School Parent Involvement Plan for Shared Student Achievement

2016-2017 School Year



Flat Rock Middle School  
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### General Title I Information

- Flat Rock Middle is identified as a Title I Targeted Assistance school as part of the Elementary and Secondary Education Act of 1965 (ESEA). Title I is designed to support State and local school reform efforts tied to challenging state academic standards in order to reinforce and enhance efforts to improve teaching and learning for students. Title I programs must be focused on improving student achievement and include strategies to support parental involvement.
- Title I funds may be used to pay reasonable and necessary expenses associated with parent involvement activities, including transportation, childcare, or home visit expenses to enable parents to participate in school-related meetings and training sessions.

### Description of Flat Rock Middle School's Parental Involvement Plan

**What is it?** This plan describes the different programs, resources, and events that Flat Rock will provide to support parent engagement and improve student achievement. This is an actual living document that changes as student needs change.

**How is it developed?** Flat Rock Middle School welcomes parent input and comments at any time during the school year. This input, along with the input from the staff of Flat Rock, is then used to revise the plan for the next year. Parents can easily access this policy and others on the school website. This year feedback can be given directly using a survey link provided on the school webpage. Parent suggestions and input on how to use the funds for parent involvement are also taken from the annual Title I meeting, parent workshops, School Council, and individual interviews with parents. All suggestions, both satisfactory and unsatisfactory, are analyzed and used to maintain/or improve parent approval.

**What is it for?** All students participating in the Title I, Part A program and their families are encouraged and invited to fully participate in the opportunities described in this plan. All information is provided, to the extent practical, in a language that parents can understand or in the language used in the home. A Spanish translator will also be available for all meetings and parent conferences. Transportation, childcare, translators, and interpreters, will be made available as needed.

**Where is it available?** At the beginning of the school year, the plan is included in the student take home folder that is given to all students. It will also be available at Open House, our annual Title I meeting, the school webpage <http://www.flatrockms.org/title1.htm>, and in the Parent Resource Center.



**Title I School Level Contacts**  
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## Flat Rock Middle School Level Parental Involvement Policy

### FCBOE District Goals

- Goal Area: Student Engagement and Achievement
- Goal Area: Stakeholder, Community, and Family Engagement
- Goal Area: Professional Growth and Human Resources
- Goal Area: Digital Literacy and Integration
- Goal Area: Organizational and Operational Effectiveness

### 2016-2017 Flat Rock School Goals

1. Improve ED/EL/SWD sub group performance on standardized assessments by 20%.
2. Improve overall literacy of all FRMS students by increasing the percentage of proficient and advanced readers by 10% as determined by the SAM SRI Lexile Report by the end of the 2016-2017 school year.
3. Increase the number of 6th and 7th grade students scoring at developing level or higher in ELA and math on the GMAS by 15%. Increase number of 8th grade students scoring at developing level or higher in all content areas by 10% on the 2016-2017 GMAS.

### Parent Involvement Program and Activities

Flat Rock will host the following events to build the capacity for strong parental involvement to support a partnership among the school, parents, and the community to improve student academic achievement.

#### **Orientation- August 4<sup>th</sup> (6<sup>th</sup> 9-10:30, 7<sup>th</sup> 11-12, and 8<sup>th</sup> 12:30-1:30)**

- Parents and students are invited to meet the teachers and staff of our school. It's a great opportunity for everyone to meet and greet each other! Goals and expectations for this year will be briefly explained as well.

#### **Open House/Curriculum Night – August 30<sup>th</sup> 6:00 P.M. - 8:00 P.M.**

- Parents are invited to learn more about the school curriculum and the requirements for the GA Milestones Assessment Systems for the coming school year. **(Checklist # 12)**.

#### **Academic Parent Teacher Team Nights October 20<sup>th</sup> and February 7<sup>th</sup> @ 6P.M.**

- At these meetings, parents are provided data on their child's performance in a specific subject area. Teachers then provide an in-depth coaching session on how to interpret this data based on overall classroom performance, school benchmarks, and state standards. Parents are provided with strategies and tools to help support learning at home to improve their child's performance. Together, parents and teachers set goals for individual students. Parents are given a description and explanation of the curriculum, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.

#### **Middle School Technology Resources- August 18 @6 P.M.**

Catch up with the latest resources to help support your child's learning! Learn how to use the web resources that are available to both parents and students such as Infinite Campus, Black Board, Study Island, Dreambox, USATestprep, and many more!

#### **Rosetta Stone Parent Workshop Series (5 Sessions) Dates and Times are TBA**

English Language Learners will get assistance in language acquisition while also getting information on maximizing school resources and providing home support.

#### **Annual Title I Meeting-October 8<sup>th</sup> @10 A.M. (English)**

We invite all of our parents to attend our annual parent meeting to learn more about the Title I Targeted Assistance Programs at Flat Rock. Parents will be informed of the school's participation in the Title I program, the requirements of the program, and their right to be involved. Specifically, stakeholders will be provided with more information about the Title I programs requirements, the components of our Targeted Assistance program, parent and Title I regulations, resources, and the Title I curriculum.

#### **Stakeholder's Meeting May 31<sup>st</sup> @ 10 A.M.**

At the end of the year meeting, stakeholders will collaborate to discuss the effectiveness of the plan by evaluating data and set preliminary goals for next year. Parents are vital to planning, reviewing, and improving the school's Title I program.

## Flat Rock Middle School Level Parental Involvement Policy

### Parental Involvement

Parent involvement is essential to the success of our school. Flat Rock strives to continuously increase our school-parent relationship in order to increase student achievement. We accomplish this through continually soliciting parental input and using that information to create and support programs that involve our students and their families. To achieve our school goals, we will ensure-

- That parents play an integral role in assisting their child's learning;
- That parents are encouraged to be actively involved in their child's education at school;
- That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;
- The carrying out of other activities as described in this plan.

### Parent Resource Center

- This room contains resources for parents and students to check out, such as laptops, hotspots, books, games, Study Buddies, and DVDs. Items are also available that can assist parents in understanding child development, child rearing issues, discipline, literacy, and academic development. Computers are available for both parents and students to use to check grades and complete homework assignments.

### School Measures to Provide Required Assistance

Flat Rock Middle will take the following measures to support our parents in order to strengthen the school and reach our school goals. We will –

- ✓ Ensure that all information related to school and parent programs, meetings, and other activities is given in timely fashion in both English and Spanish, and posted on the school website, Infinite Campus, and included in the school newsletter for all parents.
- ✓ Ensure that parent meetings, including parent conferences, will be held at different times during the day.
- ✓ Conduct professional development on Wednesdays on parent involvement practices and effective strategies for staff to communicate and build partnerships with parents.
- ✓ Share information in English and Spanish on the school webpage and in the school newsletter for parents to understand the school's academic standards and assessments as well as the ways parents can monitor their child's progress and work with educators.
- ✓ Provide, if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.
- ✓ Provide necessary materials for parents at conferences, meetings, and activities to help parents work with their child to improve their child's achievement.
- ✓ Collaborate with our partners in education to increase participation and awareness of the school parental involvement plan and activities.
- ✓ Listen and respond to parents' requests for additional support for parental involvement activities based on survey results taken from parent meetings, end of the year evaluations, and online suggestions.
- ✓ Commit to helping our parents attend the parental activities mentioned in this plan by making the following available as needed: transportation, childcare, and interpreters. Please call or email if you need assistance with either of these.

### School-Parent Compacts

As part of this plan, the staff at Flat Rock and our families will develop a school-parent compact, which is an agreement that parents, teachers, and students will develop together that explains how parents, students, and teachers will work together to make sure all students reach grade-level standards. The compacts will be reviewed and updated annually based on feedback from parents, students, and teachers taken from survey results and parent meetings. The school-parent compact agreements are kept with each child's teacher and will be referenced during parent conferences and parent meetings. Copies are sent home at the beginning of the year but are also available in the Parent Resource Center, on the school website, and in the front office.

# Flat Rock Middle School Level Parental Involvement Policy

## Transition Support

### **Fifth Grade to Middle School**

Students begin their transition to middle school at the end of their fifth grade year. Through a coordinated effort between elementary and middle school counselors, fifth-graders attend an orientation day at the middle school where they are informed of the expectations, procedures, and opportunities available to them at the middle school. They also receive a tour of the school and are introduced to administrators and teachers. Parents are invited to a parent orientation where they will be given the opportunity to ask questions and share concerns. During pre-planning all students may go to the school to pick up their schedule, locate their classes, and familiarize themselves with the building. There will be a two-week summer program to assist Title I students with the transition to middle school.

### **8<sup>th</sup> Grade to High School**

January - Meet with individual students who have failed two or more academic classes for the semester to discuss the possibility of failure and retention.

March - SCHS Parent Orientation where SCHS counselors explain the academic requirements, registration process and answer questions from parents.

Mid-March - SCHS Counselors visit FRMS and meet with all 8th grade students during 1st period to explain the registration process and distribute registration and course selection materials

End of March - All 8th grade students visit SCHS to hear from administration and different academic and extracurricular programs to assist in decision making regarding course selection for 9th grade. This is a great first exposure to SCHS and opportunities for FRMS students.

Early April- SCHS counselors visit FRMS and meet with all 8th grade students in the computer labs to actually register for 9th grade classes at SCHS.

Summer- All 8<sup>th</sup> grade students who earn a level 1 in math and/or ELA will be invited to a two week summer remediation program.

**Services Provided:** Hospital/Homebound services and services for those students who are homeless are provided. The counselors at Flat Rock Middle School provide exposure to careers with guidance lessons and the career fair. The STEM Program also gives select students career exploration opportunities.

